



**OLYMPIC
HEALTH &
RECOVERY
SERVICES**

GOVERNING BOARD
Kevin Shutty, Commissioner
Mason County District Two
Tye Menser, Commissioner
Thurston County District Three
Gary Edwards, Commissioner
Thurston County District Two

Thurston-Milson Behavioral Health Administrative Service Organization (TMBH-ASO)/Olympic Health & Recovery Services (OHRS) Governing Board Meeting Minutes for January 20th, 2022

In Attendance:

Kevin Shutty, Chair; Tye Menser, Vice-Chair; Gary Edwards, Commissioner; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRS Administrator; Tara Smith, Fiscal Director; Sherri Nehl, HR Director; Molly Mciver, Clerk of the Board; Chris Foster, Information Services Director

1. Call Meeting to Order

Commissioner Shutty called the governing board meeting to order at 1:56 p.m.

2. Approval of Agenda

- a) Commissioner Menser moved to approve amend the agenda, adding consent item 3e. Commissioner Edwards seconded the motion. The motion carried.
- b) Commissioner Menser moved to approve the December 2021 meeting minutes. Commissioner Edwards seconded the motion. The motion carried.

3. Consent Items

Commissioner Menser moved to approve consent items 3a through 3e, Commissioner Edwards seconded. The motion carried.

Thurston Mason Behavioral Health ASO	
a) Description:	Capital Recovery Center Contract 2020-640, Behavioral Health non-Medicaid Contract, Amendment 05
Action:	Move to approve the Contract Amendment between TMBH-ASO and CRC in the amount of \$40,000 from July 1, 2021, through December 31, 2021, for the purpose of adding one additional Certified Peer Counselor at the Olympia Bupe Clinic for assessments, recovery support services, and connections to additional services; and authorize the TMBH-ASO Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.

Olympic Health & Recovery Services (OHRS)	
b) Description:	Resolution 21-18 Establishing Co-Responder Crisis Services Positions
Action:	Move to approve resolution 21-18, establishing 2 new FTEs for peer specialists and 2 new FTEs for crisis services clinicians, and amending the pay and classification plan, effective December 16, 2021.
c) Description:	Resolution 21-19 Establishing Scattered Site Outreach Positions
Action:	Move to approve resolution 21-19 establishing 1 new FTE for a peer specialist and 1 new FTE for a crisis clinician, and amending the pay and classification plan, effective December 16, 2021.
d) Description:	2022 Professional Service Contracts
Action:	Move to execute the Professional Services contracts that directly or indirectly provide support to behavioral health services in the amount of \$209,393 for the time period January 1, 2022 through December 31, 2022; and authorize the ASO Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.
e) Description:	Thurston Mason Behavioral Health Administrative Service Organization and Olympic Health and Recovery Services Policies -Administrative and Fiscal Management
Action:	Move to approve the two policies for TMBH-ASO and OHRS effective January 1, 2022 to set purchasing limits on equipment, materials, and supplies for both organizations (Policy 222) and designate signature authority for all financial and contractual actions of the organizations (Policy 6000).

4. Action Items

TMBHO, LLC	
a) Description:	Thurston Mason BHO, LLC Voucher List for December 2021
Action:	Commissioner Menser moved to approve the Thurston Mason Behavioral Health Organization, LLC voucher list for the month of December 2021 in the amount of \$52,508.32 . Commissioner Edwards seconded. The motion carried.
Thurston Mason Behavioral Health ASO	
b) Description:	Thurston Mason BH-ASO Voucher List for December 2021
Action:	Commissioner Menser moved to approve the Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO) voucher list for the month of December 2021 in the amount of \$398,421.89. Commissioner Edwards seconded. The motion carried.
Olympic Health & Recovery Services (OHRS)	
c) Description:	Olympic Health & Recovery Services Voucher List for December 2021

Action:	Commissioner Menser moved to approve the Olympic Health & Recovery Services voucher list for the month of December 2021 in the amount of \$179,311.32. Commissioner Edwards seconded. The motion carried.
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5. Updates

ASO

- Grievance/Compliance: None
- The ASO is talking with Homes First regarding the purchase of three homes in the Thurston-Mason region. Funding for the purchase would come from a contract between Thurston-Mason BH-ASO and the Seattle Foundation and would provide housing for persons coming out of inpatient treatment. Of the three homes that would be purchased, one would be in Mason County and two would be in Thurston County.

OHRS

- Lacey Mobile Outreach Team (MOT) responded with police for a welfare check on a client who they had been attempting to commit to treatment services recently and were unsuccessful. Upon arrival, the client was found deceased. A critical incident report has been filed with Washington State Health Care Authority.

6. Adjournment

Meeting adjourned at 2:03 p.m.

Thurston and Mason County, Washington



 Kevin Shutty, Chair



 Tye Menser, Vice-Chair



 Gary Edwards, Commissioner

ATTEST:



 Molly McIver, Clerk of the Board

Date: 2-17-22



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Gary Edwards, Commissioner
Thurston County District Two

Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)/Olympic Health & Recovery Services (OHRS) Governing Board Meeting Minutes for February 17th, 2022

In Attendance:

Kevin Shutty, Chair; Gary Edwards, Commissioner; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRS Administrator; Tara Smith, Fiscal Director; Sherri Nehl, HR Director; Molly McIver, Clerk of the Board; Chris Foster, Information Services Director; Amy Martin, TMBH-ASO

1. Call Meeting to Order

Commissioner Shutty called the governing board meeting to order at 1:37 p.m.

2. Approval of Agenda

- a) Commissioner Edwards moved to approve the agenda. Commissioner Shutty seconded the motion. The motion carried.
- b) Commissioner Edwards moved to approve the January 2022 meeting minutes. Commissioner Shutty seconded the motion. The motion carried.

3. Consent Items

Commissioner Edwards moved to approve consent items 3a through 3h, Commissioner Shutty seconded. The motion carried.

Thurston Mason Behavioral Health ASO	
a) Description:	Department of Commerce Community Behavioral Health Rental Assistance (CBRA) Funds, TMBH-ASO and Subcontractors
Action:	Move to approve the two subcontracts for the Department of Commerce CBRA funds between: (1) Thurston Mason BH-ASO and Northwest Resources; and, (2) Thurston Mason BH-ASO and Interfaith Works in the amount of \$120,000 from March 1, 2022, through June 30, 2022, for the purpose of providing rental assistance for permanent supportive housing on behalf of qualifying individuals; and authorize the TMBH-ASO Administrator to execute the contracts and any future amendments that do not change the amount by more than 15%.

b) Description:	Interlocal Agreement - Amendment, Criminal Justice Treatment Account (CJTA), Thurston County and TMBH-ASO
Action:	Move to approve the Amendment to the Interlocal Agreement between TMBH-ASO and Thurston County, pending final Board of County Commissioner review and approval, in the amount of \$105,000 from July 1, 2021, through June 30, 2022 for Northwest Resources to provide housing case management and temporary rent subsidies for individuals who are CJTA eligible; and authorize the TMBH-ASO Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.
c) Description:	2022-2023 Interlocal Agreement, Treatment Sales Tax, Thurston County and TMBH-ASO
Action:	Move to approve the Interlocal Agreement between TMBH-ASO and Thurston County, pending final Prosecuting Attorney's Office review and Board of County Commissioner, in the amount of \$5,952,357 from January 1, 2022, through December 31, 2023, for the purpose of providing various behavioral health treatment programs funded with Treatment Sales Tax; and authorize the TMBH-ASO Administrator to execute the Agreement and any future amendments that do not change the amount by more than 15%.
Olympic Health & Recovery Services (OHRS)	
d) Description:	Healthcare Authority (HCA) Contract K5829, Olympic Health and Recovery Services
Action:	Move to approve the HCA Contract K5829 between OHRS and the HCA in the amount of \$50,000 from Date of Execution (start date) through March 31, 2023, for the purpose of funding a SOAR Coordinator who will increase access to the disability income benefit programs administered by the Social Security Administration for eligible adults who are experiencing or at risk of homelessness and have a serious mental illness, medical impairment, and/or a co-occurring disorder; and authorize the OHRS Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.
e) Description:	Law Enforcement Assisted Diversion (LEAD) Program, Professional Services Contract between Mason County and Olympic Health and Recovery Services
Action:	Move to execute the Professional Services Contract between OHRS and Mason County in the amount of \$700,000 from January 1, 2022, through June 30, 2023, for the purpose of continued LEAD case management services to divert willing individuals with unmet behavioral health needs and/or extreme poverty to social service providers and services in lieu of jail booking and prosecution; and authorize the OHRS Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.

f) Description:	Resolution 22-01 Establishing New Housing Support Specialists Positions
Action:	Move to approve Resolution 22-01, establishing 2 new 1.0 FTE Housing Support Specialist positions, and amending the pay and classification plan, effective February 17, 2022.
g) Description:	Resolution 22-02 Establishing New LEAD Positions
	Move to approve Resolution 22-02, establishing 1 new 1.0 FTE Substance Use Disorder Professional (SUDP) and one new .5 FTE Administrative Assistant position, and amending the pay and classification plan, effective February 17, 2022.
h) Description:	Resolution 22-03 Establishing New Discharge Planner Position
Action:	Move to approve Resolution 22-03, establishing 1 new 1.0 FTE Hospital Discharge Planner position, and amending the pay and classification plan, effective February 17, 2022.

4. Action Items

TMBHO, LLC	
a) Description:	Thurston Mason BHO, LLC Voucher List for January 2022
Action:	Commissioner Edwards moved to approve the Thurston Mason Behavioral Health Organization, LLC voucher list for the month of January 2022 in the amount of \$30,927.55. Commissioner Shutty seconded. The motion carried.
Thurston Mason Behavioral Health ASO	
b) Description:	Thurston Mason BH-ASO Voucher List for January 2022
Action:	Commissioner Edwards moved to approve the Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO) voucher list for the month of January 2022 in the amount of \$528,198.97. Commissioner Shutty seconded. The motion carried.
Olympic Health & Recovery Services (OHRS)	
c) Description:	Olympic Health & Recovery Services Voucher List for January 2022
Action:	Commissioner Edwards moved to approve the Olympic Health & Recovery Services voucher list for the month of January 2022 in the amount of \$208,710.81. Commissioner Shutty seconded. The motion carried.

5. Updates

ASO

- There were two critical incidents that occurred the month of January; a public records request has been made for information regarding one of the incidents. Reports have been filed with Healthcare Authority.

- A partnership with Homes First, Thurston County Treatment Sales Tax, and the Seattle Foundation is moving forward for the purchase and management of four homes; three in Thurston County and one in Mason County. These homes would provide permanent housing for persons coming out of inpatient treatment.

OHRS

- A new OHRS office for jail diversion teams is fully operating in Lacey. The office in Shelton for Mason County jail diversion teams is also staffed and operating.
- Staff met with Volunteers of America for the first time to discuss how the transition to the new 988 crisis line will look. This hotline is scheduled to go live on July 16th, 2022.

6. Adjournment

Meeting adjourned at 1:46 p.m.

Thurston and Mason County, Washington



Kevin Shutty, Chair



Tye Menser, Vice-Chair



Gary Edwards, Commissioner

ATTEST:



Molly Melver, Clerk of the Board

Date: 3-22-22



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Thurston County District Two

Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)/Olympic Health & Recovery Services (OHRs) Governing Board Meeting Minutes for March 17th, 2022

Agenda Setting Meeting

In Attendance:

Kevin Shutt, Chair; Tye Menser, Vice Chair; Gary Edwards, Commissioner; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRs Administrator; Tara Smith, Fiscal Director; Sherri Nehl, HR Director; Chris Foster, Information Services Director.

1. Call Meeting to Order

Commissioner Shutt called the agenda setting meeting to order at 1:00 p.m.

A. Executive Session

- a) Commissioner Shutt announced an executive session, in accordance with RCW 42.30.10 (1)(g), to review the performance of public employees. Executive session began at 1:05 pm and was scheduled to conclude at 1:35 pm.
- b) The governing board came out of executive session at 1:35 pm. Commissioner Shutt announced a 20-minute extension, returning at 1:55 pm.

B. Commissioner Shutt called the regular session back to order at 1:55 pm.

- a) The governing board reviewed the agenda as presented. Action items 4d and 4e will be added to the agenda as an amendment.
- b) Staff presented updates.
 - a. There were no quality and compliance reports to update.
 - b. A partnership with Homes First, Thurston County Treatment Sales Tax, and the Seattle Foundation has temporarily halted. Homes First does not want to participate in the purchase process, they only want to manage the homes. We are currently looking for a relator and the agency's attorney is in the process of writing a contract.
 - c. TMBH-ASO is anticipating a rate increase with Coordinated Care.

C. Agenda setting meeting adjourned at 2:30pm.

Governing Board Meeting

In Attendance:

Kevin Shutt, Chair; Gary Edwards, Commissioner; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRs Administrator; Tara Smith, Fiscal Director; Sherri Nehl, HR Director; Chris Foster, Information Services Director.

1. Call Meeting to Order

Commissioner Shutty called the governing board meeting to order at 2:30pm.

2. Approval of Agenda

- a) Commissioner Edwards moved to approve the agenda, adding action items 4d and 4e to the agenda. Commissioner Shutty seconded the motion. The motion carried.
- b) Commissioner Edwards moved to approve the February 2022 meeting minutes. Commissioner Shutty seconded the motion. The motion carried.

3. Consent Items

Commissioner Edwards moved to approve consent items A through M, Commissioner Shutty seconded. The motion carried.

	TMBHO, LLC
a) Description:	Netsmart Solution Architect Professional Services Renewal
Action:	Move to approve the annual renewal of 26 hours per month of Netsmart solution architect professional services for implementation of new products, required state development and ongoing system issues and maintenance in the amount of \$56,160.00; and authorize the TMBHO, LLC CEO to execute the contract and any future amendments that do not change the amount by more than 15%.
	Thurston Mason Behavioral Health ASO
b) Description:	Program Services Contract Amendment between Catholic Community Services (CCS) and Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO); CCS_2022-1728-13-01
Action:	Move to execute the Amendment between CCS and TMBH-ASO that expands youth crisis services in the region in the amount of \$465,694 for the time period March 1, 2022, through December 31, 2022; and authorize the ASO Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.
c) Description:	Amendment to the Professional Services Contract between National Alliance for Mental Health (NAMI) and Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO); NAMI_2022-1488-01
Action:	Move to execute the Amendment between NAMI and TMBH-ASO that expands stigma reduction and education by providing supplies and trainings to youth and young adults in the amount of \$15,486 for the time period January 1, 2022, through June 30, 2022; and authorize the ASO Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.
d) Description:	Amendment to the Professional Services Contract between National Alliance for Mental Health (NAMI) and Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO); NAMI_2022-1488-01

Action:	Move to execute the Amendment between NAMI and TMBH-ASO that expands stigma reduction and education by providing supplies and trainings to youth and young adults in the amount of \$15,486 for the time period January 1, 2022, through June 30, 2022; and authorize the ASO Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.
e) Description:	Interlocal Agreement between Thurston County Prosecuting Attorney's Office and Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)
	Move to approve the Interlocal Agreement between Thurston County Prosecuting Attorney's Office and TMBH-ASO in the amount of \$408,000 from January 1, 2022, through December 31, 2022 for judicial services related to individuals involuntarily detained in Thurston County due to their mental disorder under chapters 710.05 and 71.24 RCW; and authorize the TMBH-ASO Administrator to execute the Interlocal Agreement and any future amendments that do not change the amount by more than 15%.
f) Description:	Interlocal Agreement between Thurston County Public Defense and Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)
Action:	Move to approve the Interlocal Agreement between Thurston County Public Defense and TMBH-ASO in the amount of \$390,000 from January 1, 2022, through December 31, 2022 for judicial services related to individuals involuntarily detained in Thurston County due to their mental disorder under 4 Page chapters 710.05 and 71.24 RCW; and authorize the TMBH-ASO Administrator to execute the Interlocal Agreement and any future amendments that do not change the amount by more than 15%.effective February 17, 2022.
g) Description:	Interlocal Agreement between Thurston County Superior Court and Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)
Action:	Move to approve the Interlocal Agreement between Thurston County Superior Court and TMBH-ASO in the amount of \$320,000 from January 1, 2022, through December 31, 2022 for judicial services related to individuals involuntarily detained in Thurston County due to their mental disorder under chapters 710.05 and 71.24 RCW; and authorize the TMBH-ASO Administrator to execute the Interlocal Agreement and any future amendments that do not change the amount by more than 15%.
h) Description:	Interlocal Agreement between Thurston County Clerk's Office and Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)
Action:	Move to approve the Interlocal Agreement between Thurston County Clerk's Office and TMBH-ASO in the amount of \$460,000 from January 1, 2022, through December 31, 2022 for judicial services related to individuals involuntarily detained in Thurston County due to their mental disorder under chapters 710.05 and 71.24 RCW; and authorize the TMBH-ASO Administrator to execute the Interlocal Agreement and any future amendments that do not change the amount by more than 15%.

i) Description:	Interlocal Agreement between Mason County Prosecuting Attorney's Office and Thurston-Mason Behavioral Health Administrative Service Organization (TMBHASO)
Action:	Move to approve the Interlocal Agreement between Mason County Prosecuting Attorney's Office and TMBH-ASO in the amount of \$50,000 from January 1, 2022, through December 31, 2022 for judicial services related to individuals involuntarily detained in Mason County due to their mental disorder under chapters 710.05 and 71.24 RCW; and authorize the TMBH-ASO Administrator to execute the Interlocal Agreement and any future amendments that do not change the amount by more than 15%.
j) Description:	Interlocal Agreement between Mason County Public Defense and Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)
Action:	Move to approve the Interlocal Agreement between Mason County Public Defense and TMBH-ASO in the amount of \$50,000 from January 1, 2022, through December 31, 2022 for judicial services related to individuals involuntarily detained in Mason County due to their mental disorder under chapters 710.05 and 71.24 RCW; and authorize the TMBH-ASO Administrator to execute the Interlocal Agreement and any future amendments that do not change the amount by more than 15%.
k) Description:	Interlocal Agreement between Mason County Superior Court and Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)
Action:	Move to approve the Interlocal Agreement between Mason County Superior Court and TMBH-ASO in the amount of \$50,000 from January 1, 2022, through December 31, 2022 for judicial services related to individuals involuntarily detained in Mason County due to their mental disorder under chapters 710.05 and 71.24 RCW; and authorize the TMBH-ASO Administrator to execute the Interlocal Agreement and any future amendments that do not change the amount by more than 15%.
l) Description:	Interlocal Agreement between Mason County Clerk's Office and Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)
Action:	Move to approve the Interlocal Agreement between Mason County Clerk's Office and TMBH-ASO in the amount of \$50,000 from January 1, 2022, through December 31, 2022 for judicial services related to individuals involuntarily detained in Mason County due to their mental disorder under chapters 710.05 and 71.24 RCW; and authorize the TMBH-ASO Administrator to execute the Interlocal Agreement and any future amendments that do not change the amount by more than 15%.
Olympic Health and Recovery Services (OHRS)	
m) Description:	Resolution 22-04 Establishing New HOST Positions
Action:	Move to approve Resolution 22-04 establishing 1 new 1.0 FTE Program Supervisor, 1 new FTE SUDP, and 1 new 1.0 Behavioral Health Clinician position, and amending the pay and classification plan, effective March 17, 2022.

4. Action Items

TMBHO, LLC	
a) Description:	Thurston Mason BHO, LLC Voucher List for February 2022
Action:	Commissioner Edwards moved to approve the Thurston Mason Behavioral Health Organization, LLC voucher list for the month of February 2022 in the amount of \$277,270.19. Commissioner Shutty seconded. The motion carried.
Thurston Mason Behavioral Health ASO	
b) Description:	Thurston Mason BH-ASO Voucher List for February 2022
Action:	Commissioner Edwards moved to approve the Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO) voucher list for the month of February 2022 in the amount of \$225,600.09. Commissioner Shutty seconded. The motion carried.
Olympic Health & Recovery Services (OHRS)	
c) Description:	Olympic Health & Recovery Services Voucher List for February 2022
Action:	Commissioner Edwards moved to approve the Olympic Health & Recovery Services voucher list for the month of February 2022 in the amount of \$131,270.32. Commissioner Shutty seconded. The motion carried.
TMBHO, LLC	
d) Description:	Salary increase for the TMBHO-ASO Administrator/ TMBHO, LLC CEO
Action:	Commissioner Edwards moved to approve a salary increase of 5%, effective January 1, 2022, for the Thurston-Mason Behavioral Health Organization CEO and ASO Administrator. Commissioner Shutty seconded. The motion carried.
Olympic Health & Recovery Services (OHRS)	
e) Description	Salary increase for OHRS Administrator
Action:	Commissioner Edwards moved to approve a salary increase of 7%, effective January 1, 2022, for the OHRS Administrator. Commissioner Shutty seconded. The motion carried.

5. Updates

ASO

- A partnership with Homes First, Thurston County Treatment Sales Tax, and the Seattle Foundation has temporarily halted. Homes First does not want to participate in the purchase process, they only want to manage the homes. We are currently looking for a realtor and the agency's attorney is in the process of writing a contract.

- Request to update bylaws and move future governing board meetings to the Woodview Plaza building. That location has easier access for the public and will allow the Woodland office growth for staff and expand privacy of protected health information areas.

OHRS

- ASO and OHRS Administrator will be meeting with a Thurston County Judge Thomas to discuss a newly approved court program- Assisted Outpatient Treatment.

6. Adjournment

Meeting adjourned at 2:39 p.m.

Thurston and Mason County, Washington



Kevin Shutty, Chair



Tye Menser, Vice-Chair



Gary Edwards, Commissioner

ATTEST:



Molly McIver, Clerk of the Board

Date: 9-21-23



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Gary Edwards, Commissioner
Thurston County District Two

Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)/Olympic Health & Recovery Services (OHRs) Governing Board Meeting Minutes for April 21st, 2022

Agenda Setting Meeting

In Attendance:

Kevin Shutty, Chair; Tye Menser, Vice Chair; Gary Edwards, Commissioner; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRs Administrator; Tara Smith, Fiscal Director; Sherri Nehl, HR Director; Chris Foster, Information Services Director; Molly McIver, Clerk of the Board.

1. Call Meeting to Order

Commissioner Shutty called the agenda setting meeting to order at 1:08 p.m.

- a) The governing board reviewed the agenda as presented.
- b) Staff presented updates.
 - a. There were no quality and compliance reports to update.
 - b. A supervisor has been hired for the new Homeless Outreach Stabilization Team (HOST). A team of OHRs staff took medical professionals from Providence St. Peter's Hospital to local homeless encampments and shared information about upcoming medical services that will be available. A contract between OHRs and the hospital to provide mobile medical services should be presented to board members soon.
 - c. The state-wide 988 line will go live on July 16th. Nationally, this is a suicide help line; in Washington State it will be a behavioral health help line. The process for our region is still being discussed. Volunteers of America has contracted with HCA to provide answering services.
 - d. A Thurston County judge who provides court services for Involuntary Treatment Act (ITA) persons has expressed interest in a single courtroom to be used for all ITA court hearings and telecourt. Continued talks are expected.
 - e. Attorneys are still working on contract options for the Trueblood homes property management.

A. Agenda setting meeting adjourned at 2:12pm.

Governing Board Meeting

In Attendance:

Kevin Shutty, Chair; Gary Edwards, Commissioner; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRS Administrator; Tara Smith, Fiscal Director; Sherri Nehl, HR Director; Chris Foster, Information Services Director; Molly McIver, Clerk of the Board.

1. Call Meeting to Order

Commissioner Shutty called the governing board meeting to order at 2:13pm.

2. Approval of Agenda

- a) Commissioner Menser moved to approve the agenda. Commissioner Edwards seconded the motion. The motion carried.
- b) Commissioner Menser moved to approve the March 2022 meeting minutes. Commissioner Edwards seconded the motion. The motion carried.

3. Consent Items

Commissioner Menser moved to approve consent items 3a through 3d, Commissioner Edwards seconded. The motion carried.

	TMBHO, LLC
a) Description:	Lease Agreement Amendment No. 2 between Telecare Corporation and Thurston Mason Behavioral Health Organization, LLC (TMBHO); Ferguson St – FG1921-11258-02 and Mary Elder – ME1921-11258-02
Action:	Move to execute the Amendments between Telecare Corporation and TMBHO that extends the lease at 3258 Ferguson St SW, Tumwater, WA 98512 until May 30, 2023, and 3436 Mary Elder Road NE, Olympia, WA 98506 until April 30, 2023. Telecare Corporation provides Evaluation and Treatment Services at these two buildings. Authorize the TMBHO CEO to execute the contract and any future amendments that do not change the amount by more than 15%.
b) Description:	Resolution 21-05 Amending Thurston Mason Behavioral Health Administrative Service Organization/Olympic Health and Recovery Services (TMBH-ASO/OHRS) Governing Board Meeting Times and Location
Action:	Move to approve Resolution 21-05 amending regular meeting time and locations and establishing that the TMBHO LLC dba TMBH-ASO/OHRS Governing Board meetings shall be held the third Thursday at 1pm, at 4405 7th Ave SE, Suite 100, Lacey, WA, and quarterly at the Mason County Commission Chambers at 411 N 5th Street, Mason County Building 1, Shelton, WA, unless otherwise provided.

c) Description:	Fiscal Signature Authorization Form for CY2022
Action:	Move to approve the Fiscal Authorized Signature Approval List for calendar year 2022 to ensure internal controls are in place to prevent fraud, waste and abuse as well as meet the requirements of the Thurston County Treasurer's Office who acts as the bank for the TM BHO, LLC, TM BH-ASO and OHRS.
Olympic Health & Recovery Services (OHRS)	
d) Description:	Resolution 22-06 Reclassifying Homeless Outreach Stabilization and Transition (HOST) Position
Action:	Move to approve Resolution 22-06, reclassifying Position ID 00164, Behavioral Health Clinician to Mental Health Position, and amending the pay and classification plan, effective April 21, 2022.

4. Action Items

TMBHO, LLC	
a) Description:	Thurston Mason BHO, LLC Voucher List for March 2022
Action:	Commissioner Menser moved to approve the Thurston Mason Behavioral Health Organization, LLC voucher list for the month of March 2022 in the amount of \$21,224.38. Commissioner Edwards seconded. The motion carried.
Thurston Mason Behavioral Health ASO	
b) Description:	Thurston Mason BH-ASO Voucher List for March 2022
Action:	Commissioner Menser moved to approve the Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO) voucher list for the month of March 2022 in the amount of \$433,572.13. Commissioner Edwards seconded. The motion carried.
Olympic Health & Recovery Services (OHRS)	
c) Description:	Olympic Health & Recovery Services Voucher List for March 2022
Action:	Commissioner Menser moved to approve the Olympic Health & Recovery Services voucher list for the month of March 2022 in the amount of \$157,274.89. Commissioner Edwards seconded. The motion carried.
TMBHO, LLC	

5. Updates

ASO

- At the April TMBH-ASO Advisory Board meeting, members unanimously approved the addition of a new board member. Amanda Phinney is the Director of Foster Care Services for Community Youth Services. The advisory board looks forward to working with her.

6. Adjournment

Meeting adjourned at 2:23 p.m.

Thurston and Mason County, Washington

Kevin Shutty, Chair



Tye Menser, Vice-Chair



Gary Edwards, Commissioner

ATTEST:



Molly McIver, Clerk of the Board

Date: June 16th, 2022



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Thurston County District Two

Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)/Olympic Health & Recovery Services (OHRs) Governing Board Meeting Minutes for June 6th, 2022

Agenda Setting Meeting

In Attendance:

Tye Menser, Vice Chair; Gary Edwards, Commissioner; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRs Administrator; Sherri Nehl, HR Director; Chris Foster, Information Services Director; Molly McIver, Clerk of the Board. Commissioner Shutty was absent.

1. Call Meeting to Order

Commissioner Menser called the agenda setting meeting to order at 1:08 p.m.

- a) The governing board reviewed the agenda as presented.
- b) Staff presented updates.
 - a. There were no quality and compliance reports to update.
 - b. Erica Dennehey, Program Manager for the Homeless Outreach Stabilization and Transition (HOST) program introduced a partnership with Providence St. Peter's Hospital to provide intensive case management and stabilization for persons with co-occurring disorders who are homeless and whose behaviors impact their ability to engage normally. Funding for this program derives from Health Care Authority, Thurston County Treatment Sales Tax (TST), and Providence Foundation.
 - c. Diversity, Equity, and Inclusion training, along with leadership training opportunities are being looked in to for organization supervisors.
 - d. Olympic Health & Recovery Services is looking at alternate options for regional crisis line back-up. It is anticipated that the new 988 Crisis Line will impact the current operations.
 - e. Staff from TMBH-ASO have been in discussions on how a forensic "step-down" facility could be added to the area for persons recently committed to Western State Hospital.
 - f. The NAMI regional group met this month and recognition was given to Mark Freedman and Joe Avalos for their continued support over the years.
 - g. A contract for Trueblood funding expires June 2022. A request has been made to continue using funds in reserve through the end of 2022.

Agenda setting meeting adjourned at 2:12pm.

Governing Board Meeting

In Attendance:

Tye Menser, Vice-Chair; Gary Edwards, Commissioner; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRS Administrator; Sherri Nehl, HR Director; Chris Foster, Information Services Director; Molly McIver, Clerk of the Board. Commissioner Shuttly was absent.

1. Call Meeting to Order

Commissioner Menser called the governing board meeting to order at 2:13pm.

2. Approval of Agenda

- a) Commissioner Menser moved to approve the agenda. Commissioner Edwards seconded the motion. The motion carried.
- b) Commissioner Menser moved to approve the April 2022 meeting minutes. Commissioner Edwards seconded the motion. The motion carried.

3. Consent Items

Commissioner Menser moved to approve consent items 3a through 3c, Commissioner Edwards seconded. The motion carried.

TMBHO, LLC	
a) Description:	Healthcare Authority (HCA) Contract K5395, Behavioral Health Administrative Service Organization (BH-ASO), Amendment No.: 01
Action:	Move to approve the HCA Contract Amendment K5395-01 between TMBH-ASO and the HCA in the amount of \$80,000 from date of execution through March 14, 2023, for the purpose of adding a Substance Use Disorder Certified Peer Counselor to provide HARPS services in the region; and authorize the TMBH-ASO Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.
b) Description:	Resolution 22-07 Establishing New HARPS Peer Specialist Position
Action:	Move to approve resolution 22-07 establishing one new 1.0 FTE peer specialist, and amending the pay and classification plan, effective June 6, 2022.
c) Description:	Agreement between HCA and OHRS to participate in the OCHIN Hosted Epic Electronic Health Record Pilot Project
Action:	Move to approve the Third-Party Participation Agreement between the HCA and OHRS. to allow access to the OCHIN hosted Epic electronic health record; and authorize the OHRS Administrator to execute the agreement for the time period June 6, 2022 - September 30, 2022 and any future amendments that do not add cost to either party.

4. Action Items

TMBHO, LLC	
a) Description:	Thurston Mason BHO, LLC Voucher Lists for April and May 2022
Action:	Commissioner Edwards moved to approve the Thurston Mason Behavioral Health Organization, LLC voucher lists for the month of April 2022 in the amount of \$138,967.50, and the month of May in the amount of \$10,258.42. Commissioner Mender seconded. The motion carried.
Thurston Mason Behavioral Health ASO	
b) Description:	Thurston Mason BH-ASO Voucher Lists for April and May 2022
Action:	Commissioner Edwards moved to approve the Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO) voucher list for the month of April 2022 in the amount of \$953,742.68, and the month of May 2022 in the amount of \$707,279.76. Commissioner Mender seconded. The motion carried.
Olympic Health & Recovery Services (OHRS)	
c) Description:	Olympic Health & Recovery Services Voucher Lists for April and May 2022
Action:	Commissioner Edwards moved to approve the Olympic Health & Recovery Services voucher list for the month of April 2022 in the amount of \$274,140.56, and the month of May 2022 in the amount of \$150,942.10. Commissioner Mender seconded. The motion carried.

6. Adjournment

Meeting adjourned at 2:21 p.m.

Thurston and Mason County, Washington

Kevin Shuttly
Kevin Shuttly, Chair

Tye Mense
Tye Mense, Vice-Chair

Absent
Gary Edwards, Commissioner

ATTEST:

Molly McIver
Molly McIver, Clerk of the Board

Date: 7-21-22



**OLYMPIC
HEALTH &
RECOVERY
SERVICES**

GOVERNING BOARD

Kevin Shutt, Commissioner
Mason County District Two
Tye Menser, Commissioner
Thurston County District Three
Gary Edwards, Commissioner
Thurston County District Two

Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)/Olympic Health & Recovery Services (OHRS) Governing Board Meeting Minutes for July 21st, 2022

Agenda Setting Meeting

In Attendance:

Kevin Shutt, Chair; Tye Menser, Vice Chair; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRS Administrator; Sherri Nehl, HR Director; Chris Foster, Information Services Director; Molly McIver, Clerk of the Board. Commissioner Edwards was absent.

1. Call Meeting to Order

Commissioner Shutt called the agenda setting meeting to order at 1:05 p.m.

- a) The governing board reviewed the agenda as presented.
- b) Staff presented updates.
 - a. Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO) recently returned \$895,000 of Trueblood funding managed by the Seattle Foundation. The Trueblood program has ended however, staffing was not impacted by this, as employees were able to fill vacant positions in other programs.
 - b. Telecare administrative staff have moved their offices to the new areas of the Tumwater facility located on Ferguson St. SW, construction is wrapping up for phase I. Phase II will begin soon, which includes remodeling the old office space and transforming them to additional rooms for clients.

Agenda setting meeting adjourned at 1:56pm.

Governing Board Meeting

In Attendance:

Kevin Shutt, Chair; Tye Menser, Vice Chair; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRS Administrator; Sherri Nehl, HR Director; Chris Foster, Information Services Director; Molly McIver, Clerk of the Board. Commissioner Edwards was absent.

1. Call Meeting to Order

Commissioner Shutt called the governing board meeting to order at 1:57pm.

2. Approval of Agenda

- a) Commissioner Menser moved to approve the agenda. Commissioner Shutty seconded the motion. The motion carried.
- b) Commissioner Menser moved to approve the June 2022 meeting minutes. Commissioner Shutty seconded the motion. The motion carried.

3. Consent Items

Commissioner Menser moved to approve consent items 3a through 3h, Commissioner Shutty seconded. The motion carried.

TMBHO, LLC	
a) Description:	Healthcare Authority (HCA) Contract K4953, Behavioral Health Administrative Service Organization (BH-ASO), Amendment No.: 05
Action:	Move to approve the HCA Contract Amendment K4953-05 between TMBH-ASO and the HCA in the amount of \$7,776,380 from July 1, 2022, through December 31, 2022, for the purpose of continuing services funded with Federal Block Grant, General Fund State, and other dedicated funds; and authorize the TMBH-ASO Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.
b) Description:	Healthcare Authority (HCA) Contract K6183, Behavioral Health Administrative Service Organization (BH-ASO)
Action:	Move to approve the HCA Contract K6183 between TMBH-ASO and the HCA in the amount of \$616,400 from July 1, 2022, through June 30, 2023, for the purpose of continuing to provide permanent supportive housing services to individuals exiting or at risk of entering an inpatient behavioral healthcare setting under Housing and Recovery through Peer Supports (HARPS); and authorize the TMBH-ASO Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.
c) Description:	Healthcare Authority (HCA) Contract K4761, Behavioral Health Administrative Service Organization (BH-ASO), Amendment No.: 02
Action:	Move to approve the HCA Contract Amendment K4761-02 between TMBH-ASO and the HCA in the amount of \$94,000 from July 1, 2022 through June 30, 2022 for the purpose of continuing to expand access to mental health and substance use disorder treatment in response to the COVID-19 pandemic utilizing GPRA data; and authorize the TMBH-ASO Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.
d) Description:	Department of Commerce Contract 23-46409-007, Behavioral Health Administrative Service Organization (BH-ASO)

Action:	Move to approve the CBRA Contract between TMBH-ASO and the Department of Commerce in the amount of \$580,189 from July 1, 2022, through June 30, 2023, for the purpose of continuing to provide non-time limited rental subsidy funding for participants with behavioral health conditions; and authorize the TMBH-ASO Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.
e) Description:	Amendment 01 to the Providence St. Peter Hospital Contract, Behavioral Health Administrative Service Organization (BH-ASO)
Action:	Move to approve the Contract Amendment between TMBH-ASO and Providence St. Peter Hospital for an increased amount of \$369,729 from July 1, 2022, through December 31, 2022, for a new maximum consideration of \$563,729. The purpose of adding funds is for Intensive Case Management Services and HOST Program Mobile Medical Services for start-up, training, and FTE costs; and authorize the TMBH-ASO Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.
f) Description:	Interlocal Agreement, Criminal Justice Treatment Account (CJTA), Thurston County and TMBH-ASO
Action:	Move to approve the Interlocal Agreement between TMBH-ASO and Thurston County in the amount of \$105,000 from July 1, 2022, through June 30, 2023, for Northwest Resources to provide housing case management and temporary rent subsidies for individuals who are CJTA eligible; and authorize the TMBH-Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.
g) Description:	Amendment to the 2022-2023 Interlocal Agreement, Treatment Sales Tax, Thurston County and TMBH-ASO
Action:	Move to approve the Amendment to the Interlocal Agreement between TMBH-ASO and Thurston County adding 1.0 FTE Mental Health Care Provider to provide jail transition and reentry services to individuals with a history of behavioral health diagnosis or treatment or court ordered behavioral health services from July 1, 2022, through December 31, 2022; and authorize the TMBH-ASO Administrator to execute the Agreement and any future amendments that do not change the amount by more than 15%.
h) Description:	Supplemental Submission Data Integrity Process
Action:	Move to approve the purchase of development and secure hosting of the supplemental submission data integrity process through Pembhi for a total maximum consideration not to exceed \$36,000; and authorize the TMBH-ASO Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.

4. Action Items

TMBHO, LLC	
a) Description:	Thurston Mason BHO, LLC Voucher List for June 2022
Action:	Commissioner Menser moved to approve the Thurston Mason Behavioral Health Organization, LLC voucher list for the month of June 2022, in the amount of \$202,801.07. Commissioner Shutty seconded. The motion carried.
Thurston Mason Behavioral Health ASO	
b) Description:	Thurston Mason BH-ASO Voucher List for June 2022
Action:	Commissioner Menser moved to approve the Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO) voucher list for the month of June 2022 in the amount of \$471,921.56. Commissioner Shutty seconded. The motion carried.
Olympic Health & Recovery Services (OHRS)	
c) Description:	Olympic Health & Recovery Services Voucher List for June 2022
Action:	Commissioner Menser moved to approve the Olympic Health & Recovery Services voucher list for the month of June 2022 in the amount of \$156,328.77. Commissioner Shutty seconded. The motion carried.

5. Updates

- An Executive Session may be requested at a future governing board meeting to review a legal case.
- The Sheriff's Community Outreach Utilization Team (SCOUT) of Thurston County meets this week to discuss launch of this new program. Olympic Health and Recovery Services staff will partner with the sheriff's office and are ready to begin outreach in the Thurston County region.
- August governing board meeting will be held in Shelton at the Mason County Commissioner's Chambers.

6. Adjournment

Meeting adjourned at 2:07 p.m.

Thurston and Mason County, Washington



 Kevin Shutty, Chair



 Tye Menser, Vice-Chair



ATTEST:



 Molly McIver, Clerk of the Board

Date: 8-18-22



OLYMPIC HEALTH & RECOVERY SERVICES

GOVERNING BOARD

Kevin Shuttly, Commissioner
Mason County District Two
Tye Menser, Commissioner
Thurston County District Three
Gary Edwards, Commissioner
Thurston County District Two

Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)/Olympic Health & Recovery Services (OHRS) Governing Board Meeting Minutes for August 18th, 2022

Agenda Setting Meeting

In Attendance:

Kevin Shuttly, Chair; Tye Menser, Vice Chair; Gary Edwards, Commissioner; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRS Administrator; Tara Smith, Finance Director; Chris Foster, Information Services Director; Molly McIver, Clerk of the Board.

1. Call Meeting to Order

Commissioner Shuttly called the agenda setting meeting to order at 1:01 p.m.

- a) The governing board reviewed the agenda as presented.
- b) Updates:
 - a. A federal block grant audit is scheduled for next week. This audit is done by peers and focuses on clinical practices.
 - b. Mark Freedman, Joe Avalos, and Commissioner Kevin Shuttly made a site visit at the Spokane Crisis Stabilization center last week. The location provides crisis stabilization, acute detox, and co-occurring treatment beds.
 - c. The 2021-2022 Health Care Authority (HCA) TeaMonitor audit has concluded.
 - d. The co-responder team, Sheriff's Community Outreach and Utilization Team (SCOUT) that will be working the Thurston County Sheriff's Office is in training and plan to go live on September 5th.
 - e. Staff met with the Executive Director of Volunteers of America regarding the regional crisis line and its future.

Agenda setting meeting adjourned at 2:32pm.

Governing Board Meeting

In Attendance:

Kevin Shuttly, Chair; Tye Menser, Vice Chair; Gary Edwards, Commissioner; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRS Administrator; Tara Smith, Finance Director; Chris Foster, Information Services Director; Molly McIver, Clerk of the Board

1. Call Meeting to Order

Commissioner Shuttly called the governing board meeting to order at 2:33pm.

2. Approval of Agenda

- a) Commissioner Menser moved to amend the agenda making items 4a-4c, voucher reports, consent items now and for future actions. Commissioner Edwards seconded the motion. The motion carried.
- b) Commissioner Menser moved to approve the July 2022 meeting minutes. Commissioner Edwards seconded the motion. The motion carried.

3. Consent Items

Commissioner Menser moved to approve consent items 3a through 3h, Commissioner Shuttly seconded. The motion carried.

a) Description:	Replacement of HVAC System at Shelton E&T
Action:	Move to approve the capital purchase of \$45,688 for a replacement HVAC system for the Shelton E&T. In addition, approve additional funding for taxes, plus a 15% contingency.
b) Description:	2022 Professional Service Contract Amendments
Action:	Move to execute the Professional Services Contract Amendments that directly or indirectly provide support to behavioral health services in the combined amount of \$156,893 for The Crisis Clinic of Thurston and Mason Counties, NAMI, and Obermeyer Consults for the time period of January 1, 2022, through December 31, 2022; and authorize the ASO Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.
c) Description:	2022 Program Service Contract Amendments
Action:	Move to execute the Program Services Contract Amendments to continue to sustain an adequate network of critical services under the Health Care Authority contract in the combined amount of \$143,814 for Behavioral Health Resources and Consejo Counseling for the time period January 1, 2022, through December 31, 2022; and authorize the ASO Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.
d) Description:	Resolution 22-08 Establishing New EHR Application Analyst Position
Action:	Move to approve resolution 22-08, establishing one new 1.0 FTE Electronic Health Record (EHR) Application Analyst position, and amending the pay and classification plan, effective August 18, 2022.
e) Description:	Thurston Mason BHO, LLC Voucher List for July 2022
Action:	Move to approve the Thurston Mason Behavioral Health Organization, LLC voucher list for the month of July 2022 in the amount of \$155,280.74.

f) Description:	Thurston Mason BH-ASO Voucher List for July 2022
Action:	Move to approve the Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO) voucher list for the month of July 2022 in the amount of \$851,272.02.
g) Description:	Olympic Health & Recovery Services Voucher List for July 2022
Action:	Move to approve the Olympic Health & Recovery Services voucher list for the month of June 2022 in the amount of \$148,394.22.

4. Updates

- No further updates

6. Adjournment

Meeting adjourned at 2:07 p.m.

Thurston and Mason County, Washington

ATTEST:

Kevin Shutty, Chair



Molly McIver, Clerk of the Board



Tye Menser, Vice-Chair

Date: 10/26/2022



Gary Edwards, Commissioner



**OLYMPIC
HEALTH &
RECOVERY
SERVICES**

GOVERNING BOARD

Kevin Shutty, Commissioner
Mason County District Two
Tye Menser, Commissioner
Thurston County District Three
Gary Edwards, Commissioner
Thurston County District Two

Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)/Olympic Health & Recovery Services (OHRS) Governing Board Meeting Minutes for October 20th, 2022

Agenda Setting Meeting

In Attendance:

Tye Menser, Vice Chair; Gary Edwards, Commissioner; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRS Administrator; Tara Smith, Finance Director; Sherri Nehl, Human Resources Director; Emily Jensen, Human Resources Specialist/ Substitute Clerk of the Board.

1. Call Meeting to Order

Commissioner Menser called the agenda setting meeting to order at 1:04 p.m.

- a) The governing board reviewed the agenda as presented.
- b) Updates:
 - a. A OHRS Staff member has been summoned to take part in an internal review board of an Olympia Police Officer involved shooting.
 - b. An alternate schedule was reviewed to add an extra hour to the December governing board meeting to review the draft organizational budget with adoption taking place in January.
 - c. The increased BH-ASO court costs decision package document from the Health Care Authority was reviewed.
 - d. December 7th is the annual TMBH-ASO/OHRS end of year staff celebration.

Agenda setting meeting adjourned at 2:30 pm.

Governing Board Meeting

In Attendance:

Tye Menser, Vice Chair; Gary Edwards, Commissioner; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRS Administrator; Tara Smith, Finance Director; Sherri Nehl, Human Resources Director; Emily Jensen, Human Resources Specialist/ Substitute Clerk of the Board.

1. Call Meeting to Order

Commissioner Menser called the governing board meeting to order at 2:31pm.

2. Approval of Agenda

- a) Commissioner Menser moved to approve the October 2022 agenda. Commissioner Edwards seconded the motion. The motion carried.
- b) Commissioner Menser moved to approve the August 2022 meeting minutes. Commissioner Edwards seconded the motion. The motion carried.

3. Consent Items

Commissioner Edwards moved to approve consent items 3a through 3n, Commissioner Menser seconded. The motion carried.

a) Description:	Thurston Mason BHO, LLC Voucher Lists for August and September 2022
Action:	Move to approve the Thurston Mason Behavioral Health Organization, LLC voucher lists for the month of August 2022 in the amount of \$237,972.53, and the month of September in the amount of \$167,274.63.
b) Description:	2023 Benefits Cost Share Rates
Action:	Move to approve Resolution 22-09 maintaining the 2023 benefits cost share rates for TMBHO, LLC employees in line with the 2022 benefit cost share rate.
c) Description:	Insurance Renewal
Action:	Move to approve binding and coverage of Professional and General Liability insurance with Aspen Specialty Insurance Company, with an effective date of October 15, 2022 through October 15, 2023, at a rate of \$103,427.00 and authorize the TMBHO, LLC. CEO to execute the agreement. Move to approve binding and coverage of Excess/Umbrella Liability with Starstone Specialty Insurance Company, with an effective date of October 15, 2022 through September 1, 2023, at a rate of \$76,322.81 and authorize the TMBHO, LLC. CEO to execute the agreement
d) Description:	Thurston Mason BH-ASO Voucher Lists for August and September 2022
Action:	Move to approve the Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO) voucher list for the month of August 2022 in the amount of \$870,049.11, and the month of September 2022 in the amount of \$716,185.63.
e) Description:	Create New AOT Position
Action:	Move to approve Resolution 22-10 establishing one new 1.0 FTE Assisted Outpatient Treatment (AOT) program coordinator position, and amending the pay and classification plan, effective October 20, 2022.
f) Description:	Eliminate Behavioral Health Ombuds Position

Action:	Move to approve Resolution 22-11 eliminating 1.0 FTE Ombuds position, and amending the pay and classification plan, effective October 20, 2022.
g) Description:	Olympic Health & Recovery Services Voucher Lists for August and September 2022
Action:	Move to approve the Olympic Health & Recovery Services voucher list for the month of August 2022 in the amount of \$214,950.82, and the month of September 2022 in the amount of \$188,890.23.
h) Description:	Create New Crisis Services Positions
Action:	Move to approve Resolution 22-12 establishing 2 new 1.0 FTE Crisis Clinician positions, 2 new 1.0 FTE Peer Specialist positions, and one new 1.0 FTE Crisis Services Supervisor position, and amending the pay and classification plan, effective October 20, 2022
i) Description:	Eliminate Housing Support Positions
Action:	Move to approve Resolution 22-13 eliminating 1.0 FTE Housing Support Supervisor and 1.0 FTE Housing Support Specialist, and amending the pay and classification plan, effective October 31, 2022.
j) Description:	Great Rivers Behavioral Health Administrative Services Organization (GRBH-ASO) Contract 20190121, Amendment 07
Action:	Move to approve Amendment 07 to the Contract 20190121 between OHRS and GRBH-ASO in the amount of \$1,590,274 for the time period January 1, 2020, through June 30, 2023 for the purpose of DCR services, Enhancement Funds, and MHP-Harbor Regional Health; and authorize the OHRS Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.
k) Description:	Healthcare Authority (HCA) Agreement G299, Olympic Health and Recovery Services
Action:	Move to approve the HCA Agreement G299 between OHRS and the HCA in the amount of \$402,528.92 from October 20, 2022 through June 30, 2023, for the purpose of supporting workforce retention and recruitment needs incurred due to the COVID-19 public health emergency, support recruitment efforts to add new staff and rebuild lost capacity, and provide necessary investments to help stabilize the community behavioral health workforce; and authorize the OHRS Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.
l) Description:	Healthcare Authority (HCA) Agreement G300, Olympic Health and Recovery Services

Action:	Move to approve the HCA Agreement G300 between OHRS and the HCA in the amount of \$311,978.86 from October 20, 2022 through June 30, 2023, for the purpose of supporting workforce retention and recruitment needs incurred due to the COVID-19 public health emergency, support recruitment efforts to add new staff and rebuild lost capacity, and provide necessary investments to help stabilize the community behavioral health workforce; and authorize the OHRS Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.
m) Description:	Netsmart MyAvatar Renewal
Action:	Move to approve the annual renewal contract with Netsmart for myAvatar MSO and PM software, services, and maintenance not to exceed \$143,062.06; and authorize the TMBH-ASO Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.
n) Description:	OHRS- Mason County Trueblood Home Purchase
Action:	Move to approve the purchase of the single-family home located at 1119 Cota St., in Shelton, WA, and authorize the OHRS Administrator to execute all agreements, including, but not limited to, taxes, title, insurance, and closing costs for the total amount not to exceed \$350,000, pending final agreement with the seller.

4. Updates

- No further updates

6. Adjournment

Meeting adjourned at 2:32 p.m.

Thurston and Mason County, Washington



 Kevin Shuttly, Chair



 Tye Menser, Vice-Chair



 Gary Edwards, Commissioner

ATTEST:


 Molly McIver, Clerk of the Board

Date: 12-15-22



OLYMPIC HEALTH & RECOVERY SERVICES

GOVERNING BOARD

Kevin Shutty, Commissioner
Mason County District Two
Tye Menser, Commissioner
Thurston County District Three
Gary Edwards, Commissioner
Thurston County District Two

Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)/Olympic Health & Recovery Services (OHRs) Governing Board Meeting Minutes for December 15th, 2022

Agenda Setting Meeting

In Attendance:

Kevin Shutty, Chair; Tye Menser, Vice Chair; Gary Edwards, Commissioner; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRs Administrator; Tara Smith, Finance Director; Sherri Nehl, Human Resources Director; Chris Foster, IS Director; Molly McIver, Clerk of the Board.

1. Call Meeting to Order

Commissioner Shutty called the agenda setting meeting to order at 12:03 p.m.

- a) The governing board reviewed the agenda as presented.
- b) Updates:
 - a. The City of Shelton has applied for grant funding to have an embedded crisis responder unit with their police department. The city would like to contract with Olympic Health and Recovery Services (OHRs) for this; a contract could be in place early 2023.
 - b. Staff met with representatives from Health Care Authority regarding Program of Assertive Community Treatment (PACT) funding that could offer services in the region to serve roughly 100 people, this would be a pilot program with a team of staff to support it.
 - c. Crisis calls have not seen a decrease in our region since the implementation of 988.
 - d. The new Thurston County Sheriff elect met with OHRs staff who work for the Sheriff's Community Outreach Utilization Team (SCOUT). He expressed his support and looking forward to the program's future growth.
 - e. Thurston-Mason Behavioral Health Administrative Service Organization staff have partnered with the University of Washington and local law enforcement agencies to build relationships in the community regarding law enforcement engagement and the opioid epidemic.

Agenda setting meeting adjourned at 1:52 pm.

Governing Board Meeting

In Attendance:

Kevin Shutty, Chair; Tye Menser, Vice Chair; Gary Edwards, Commissioner; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRS Administrator; Tara Smith, Finance Director; Sherri Nehl, Human Resources Director; Chris Foster, IS Director; Molly McIver, Clerk of the Board.

1. Call Meeting to Order

Commissioner Shutty called the governing board meeting to order at 1:52pm.

2. Approval of Agenda

- a) Commissioner Menser moved to approve the December 2022 agenda. Commissioner Edwards seconded the motion. The motion carried.
- b) Commissioner Menser moved to approve the October 2022 meeting minutes. Commissioner Edwards seconded the motion. The motion carried.

3. Consent Items

Commissioner Menser moved to approve consent items 3a through 3m, Commissioner Edwards seconded. The motion carried.

a) Description:	Lease Agreement between Telecare Corporation and Thurston Mason Behavioral Health Organization, LLC (TMBHO)
Action:	Move to execute the Lease Agreement between Telecare Corporation and TMBHO that increases the rate by 3% and extends the lease on the first floor at 307 West Cota Street, Shelton, WA 98584 from January 1, 2023, to December 31, 2024; and authorize the TMBHO CEO to execute the agreement.
b) Description:	Lease Agreement between Telecare Corporation and Thurston Mason Behavioral Health Organization, LLC (TMBHO)
Action:	Move to execute the Agreement between Telecare Corporation and TMBHO that increases the rate by 3% and extends the lease on the second floor at 307 West Cota Street, Shelton, WA 98584 from January 1, 2023, to December 31, 2024; and authorize the TMBHO CEO to execute the agreement.
c) Description:	Resolution 22-14 Reclassifying Information Systems and Technology Positions
Action:	Move to approve a Resolution 22-14 reclassifying Position ID's 00015 & 00041, Business Data & Applications Analysts to Electronic Health Record (EHR Analyst), and Position ID 00087 IT Support Technician to IT Support Technician II, and amending the pay and classification plan, effective January 1, 2023.
d) Description:	Resolution 22-15 Establishing 2023 Pay & Classification Plan

Action:	Move to approve Resolution 22-15 establishing the 2023 Pay and Classification Plan, effective January 1, 2023.
e) Description:	Thurston Mason BHO, LLC Voucher Lists for October and November 2022
Action:	Move to approve the Thurston Mason Behavioral Health Organization, LLC voucher lists for the month of October 2022 in the amount of \$125,350.07, and the month of November in the amount of \$92,087.16.
f) Description:	Contract Amendment 02 between Thurston Mason Behavioral Health Administrative Service Organization (BH-ASO) and Amerigroup Washington, Inc. (Amerigroup)
Action:	Move to approve the Amendment to the Administrative Services Agreement between Thurston Mason BH-ASO and Amerigroup Washington, Inc. for an increase of seven percent (7%) for services to \$4.24 PMPM with an effective date of January 1, 2023; and authorize the ASO Administrator to execute the agreement and future amendments that do not change the funding by more than 15%.
g) Description:	Contract Amendment 01 between Thurston Mason Behavioral Health Administrative Service Organization (BH-ASO) and United Health Care (UHC)
Action:	Move to approve the Amendment to the Administrative Services Agreement between Thurston Mason BH-ASO and United Health Care for Medicaid Crisis and Administrative Services which increases the PMPM to \$3.50 with an effective date of January 1, 2023; and authorize the TMBH-ASO Administrator to execute the agreement and future amendments that do not change the funding by more than 15%.
h) Description:	Contract Amendment 02 between Thurston Mason Behavioral Health Administrative Service Organization (BH-ASO) and Community Health Plan of Washington (CHPW)
Action:	Move to approve the Amendment to the Administrative Services Agreement between Thurston Mason BH-ASO and Community Health Plan of Washington (CHPW) for an increase to \$2.68 PMPM with an effective date of January 1, 2023; and authorize the ASO Administrator to execute the agreement and future amendments that do not change the funding by more than 15%.
i) Description:	Thurston Mason BH-ASO Voucher Lists for October and November 2022
Action:	Move to approve the Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO) voucher list for the month of October 2022 in the amount of \$565,180.99, and the month of November 2022 in the amount of \$ 678,437.64.
j) Description:	Amendment 01 to jail-based Mental Health Services, Professional Services Contract between City of Olympia and Olympic Health and Recovery Services (OHRS)
Action:	Move to execute the Amendment to the Professional Services Contract between OHRS and the City of Olympia in the amount of \$30,000 for MHP services delivered to individuals in the Olympia City Jail; and authorize the

	OHRS Administrator to execute the contract and any future amendments that do not change the amount by more than 15%.
k) Description:	Jail Inmate Chemical Dependency Program (CDP), Amendment 158-1 to the Professional Services Contract between Thurston County and Olympic Health and Recovery Services
Action:	Move to approve Amendment 158-1 to the Contract between OHRS and Thurston County in the amount of \$341,948 for the time period January 1, 2023-December 31, 2023, for the operation of the Jail Inmate Chemical Dependency Program at the Thurston County Corrections Facility (TCCF); and authorize the OHRS Administrator to execute the contract and any future amendments that do not change the amount by 15%.
l) Description:	Olympic Health & Recovery Services Voucher Lists for October and November 2022
Action:	Move to approve the Olympic Health & Recovery Services voucher list for the month of October 2022 in the amount of \$195,284.93, and the month of November 2022 in the amount of \$523,280.55.
m) Description:	Staff Year End Retention Bonus
Action:	Move to approve a year-end retention bonus with a tiered payment approach of \$500- \$2000, dependent on years of service and employment status for a total of \$144,750.00, to be paid on the final payroll date of December 30, 2022.

4. Updates

- There were no quality and compliance reports for this month.
- The yearend employee party went great and had 85-90 staff participants on December 7th.

6. Adjournment

Meeting adjourned at 2:02 p.m.

Thurston and Mason County, Washington



 Kevin Shutty, Chair



 Tye Menser, Vice-Chair



 Gary Edwards, Commissioner

ATTEST:


 Molly McIver, Clerk of the Board

Date: 1-19-23